Please record your answers on a **scantron** form, Turn in only the scantron:

**DUE: Feb 8**

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**True / False**

1. ___ In order to be eligible for Bio48 – Human Physiology you must have successfully completed a college anatomy course (i.e. Bio 47) and college chemistry course (with a grade of C or better).

2. ___ Biology 48 is UC and Cal State transferable, thus the academic rigor of the course is designed to reflect this knowledge and rigor.

3. ___ Students can enroll in just the lecture portion of the course without having to take the lab.

4. ___ Biology 48 meets for lecture twice a week and lab twice a week on Tuesday and Thursday.

5. ___ In addition to the over nine in class hours per week, plan on spending on average an additional 3-4 hours per week studying outside of class in order to achieve a C or better.

6. ___ Students failing to attend the equivalent of 10% of this course (lecture and/or lab classes) may be dropped from the course.

7. ___ If you miss a lecture it is up to you to get the notes from someone in class. It is not appropriate to simply ask the instructor to email the notes to you. It is highly recommended to exchange contact information with someone in the class so you can exchange class information if you miss lecture or lab.

8. ___ Email: Please do not email me through Canvas course email. Please use my college email ([christine.peters@westvalley.edu](mailto:christine.peters@westvalley.edu)).

9. ___ If you email your instructor, you can expect a reply the same day.

10. ___ Lecture outlines will be available on the course home page prior to the lecture ([http://instruct.westvalley.edu/peters/](http://instruct.westvalley.edu/peters/)). Used well they can be very beneficial but should not be a replacement for attending lecture.

11. ___ Do not use your electronic devices except for the purpose of taking notes or quickly looking up information relative to class material. (i.e. DO NOT text, instant message, surf the web etc.) This is very distracting and rude to your classmates and instructor.

12. ___ Students will be asked to participate in labs on a voluntary basis only.

13. ___ Most of the labs conducted throughout the semester will generate experimental data. This data will need to either be shared with the class or saved to a USB flash drive and taken home for additional examination.

14. ___ Data generated in lab will be done with a program called Lab Chart (and Scope) from ADInstruments. To review these files at home you will need to download the free LabChart Reader software available from ADInstruments.

15. ___ If you decide to drop this course simply stop showing up and the instructor will drop you. You do not need to inform the instructor.

16. ___ Students can use electronic devices (cell phones, ipads, tablets) to assist them during an exam. Examples for appropriate electronic device use are; the calculator functions, dictionary functions and the use of internet web search engines.

17. ___ Exams days are listed on the lab syllabus. All exams will be administered in the lab room SM52. The 9:20 lab section exams will start at 9:40am on exam days in the lab room. The 12:50pm lab section exam will start at 1:00pm on exam days in the lab room. Exams will last 2 hrs.

18. ___ Use of any method other than your knowledge and memory (such as notes, looking on other students papers, communication between students etc.) to answer questions on an exam or quiz constitutes cheating and will result in failure of that exam or quiz. **Remember Physiology in such an important foundational course cheating only cheats those that will be relying on you and your knowledge in the future.**
19. ___ If, for any reason, you answer or use a cell phone during an exam, this constitutes cheating and will result in a zero on the exam. (Unless previous arrangements have been made)
20. ___ During an exam, students will NOT be allowed to leave the room for any reason once the exam has been administered. This includes: using the restroom, answering cell phones, etc. If you must leave the room you must turn in your exam and forfeit your remaining time. I will only grade the portion of the exam that you have completed. (Unless previous arrangements have been made)
21. ___ If there are any circumstances that preclude you from adhering to any of the exam procedures you must speak to your instructor BEFORE the exam for an exception to be made.
22. ___ If you miss an exam you can take up to 3 weeks following the exam to make it up.
23. ___ In order to qualify for a make up exam you MUST: 1. contact the instructor BEFORE the exam, and 2. Provide a documented reason (Doctor’s note) for the absence.
24. ___ There will be three (3) non-comprehensive exams and one final comprehensive exam.
25. ___ Before an exam you must put all materials not needed for the exam away in your closed pack. Put your pack out of sight in the cabinet, up by the front desk or in your car. You may NOT have anything in your pockets, on your lap or around your feet (otherwise stated nothing on you!!!).
26. ___ Each student is required to turn in for a grade six lab reports in the lab manual (identified in the syllabus), although you are encouraged to complete all of the lab reports.
27. ___ Four homework sets will be administered throughout the semester. They will be made available on line on the course webpage. Each problem set will be worth 20 pts. You will have approximately one week to complete each problem set.
28. ___ Quizzes are worth 20pts and will be administered according to the schedule clearly outlined in the syllabus.
29. ___ The only required material for the class is textbook Human Physiology 14th edition by Fox.
30. ___ If you cannot get the lab manual in time for the first week of classes, there are copies of the first two labs available to download from the course website.
31. ___ You must use the current edition of the textbook. There are no substitutions.
32. ___ You are required to have at least four #882, and six to eight 815EZ forms.
33. ___ This course has an active internet homepage which will be used throughout the semester. You should expect to see course updates, lecture outlines, quiz & test reminders and grade postings. You should plan on visiting the website weekly.
34. ___ You will be required to do an oral presentation this semester.
35. ___ Luckily for us, the biology department has an excellent cleaning crew that will clean all of your materials and your workspace for you. You need only to take care of your own personal belongings.
36. ___ There will be several extra credit assignments throughout the semester to help boost your grade.
37. ___ Alternate Grading Option: Students may choose an option of exam, quiz, participation and oral presentation only grades. A written consent for this grade option must be signed and submitted the time of the first exam (2/27).
38. ___ Your single lowest quiz grade will be dropped, otherwise all quizzes will count toward your final grade (scaled to 20% of total grade).
39. ___ Simply working really hard will earn you extra credit points to help boost your grade.
40. ___ Which of the following is an appropriate excuse for missing an exam:
   a. You pulled the nightshift & didn’t get home until 3:00 in the morning, so you overslept
   b. You have the opportunity to go on an all expenses paid ski trip the day of the exam
   c. You are very ill in bed. You got a doctor’s note verifying your illness
   d. Your car wouldn’t start & your roommate already left for school, you couldn’t get a ride
   e. You scheduled your dentist appointment on the day of the exam
41. ___ Please write down one or more things that are unique about you. (this may help me to get to know you). (write this answer on the back of the scantron please)